



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Tuesday, November 20, 2018, at 5:30 p.m. at the District office, 112 N. First Street, La Puente, California.

Meeting Called to Order:

President Rojas called the meeting to order at 5:30 p.m.

Pledge of Allegiance:

President Rojas led the meeting in the Pledge of Allegiance.

Directors Present:

William Rojas, President; John Escalera, Vice President; Charles Aguirre, Director, David Hastings, Director; and Henry Hernandez, Director.

Staff Present:

Greg Galindo, General Manager; Gina Herrera, Office Manager; Roy Frausto, Engineering and Compliance Manager and Roland Trinh, District Counsel.

Others Present:

- None

Public Comment:

- None

Adoption of Agenda:

President Rojas asked for the approval of the Agenda.

Motion by Director Aguirre, seconded by Vice President Escalera, that the Agenda be adopted as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Financial Reports:

A. Summary of Cash and Investments as of October 31, 2018.

- Mr. Galindo provided a summary of the balances in each account provided in the Summary of Cash and Investments as of October 31, 2018.

Motion by President Rojas, seconded by Director Hastings, to receive and file the Summary of Cash and Investments as of October 31, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

B. Statement of the District's Revenues and Expenses as of October 31, 2018.

- Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the District and explained the budget to date balances for various accounts.

Motion by Vice President Escalera, seconded by Director Hernandez, to receive and file the Statement of the District's Revenues and Expenses as of October 31, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

C. Statement of the City of Industry Waterworks System's Revenues and Expenses as of October 31, 2018.

- Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the City of Industry Waterworks System and explained the budget to date balances for various accounts.

Motion by President Rojas, seconded by Director Hastings, to receive and file the Statement of the City of Industry Waterworks System's Revenues and Expenses as of October 31, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Action/Discussion Items:**A. Consideration of Resolution No. 256 Amending the District's Rules and Regulations Governing Water Service as to Miscellaneous Administrative Fees.**

- Mr. Galindo summarized his Staff Report on this item that was provided in the Board Meeting Agenda packet.
- Mr. Galindo stated that the main reason to update the Rules and Regulations is to update the information related to the newly adopted water rates, the new capacity charge for new water system connections and for miscellaneous fees.
- Mr. Galindo presented a summary of the calculation of the District's fees and charges that are established and are designed to recover the cost of services from customers who request the service or are the beneficiary of a certain service, such as service sign up, bill late charge, meter tests, reconnection fee, and fire flow tests. He stated these charges are used when the customer is readily identified, the cost for the service can be accurately determined and, in some cases, to discourage certain behavior. He added that cost for these services is not recovered by the standard service charge or commodity rates.
- Mr. Galindo also presented a table that depicted the difference between the current miscellaneous fees and charges and the proposed new fees and charges that are based on the calculated cost to the District.
- There was a discussion amongst the Directors related to some proposed miscellaneous fees such as disconnection processing fee and the reconnection fee.
- There were several questions from the Directors related to when certain fees are charged and what effort it takes by staff.
- Mr. Galindo added that in 2019, the Rules and Regulations will require another revision to include the new discontinuance of water service policy required by the new California law established by SB 998.
- Mr. Galindo also presented the Rules and Regulations document with the specific revisions that were being proposed.

After additional discussion, it was motioned by President Rojas, seconded by Director Aguirre, to approve Resolution No. 256, amending the District's Rules and Regulations Governing Water Service as to Miscellaneous Administrative Fees.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

B. Consideration of an Agreement for On-Call Water System Contractor Services with Doty Bros. Construction Company.

- Mr. Frausto summarized his Staff Report that was provided in the Board Meeting Agenda packet.
- Mr. Frausto provided some additional information on the reasoning that staff is recommending this type of agreement.
- Mr. Frausto and Mr. Galindo provided some examples of how this type of arrangement would benefit the District, which includes small capital improvement work.
- Mr. Galindo also provided information on the limitations the District has in the number field staff has to respond to more than one leak at a time or to respond to a large leak event that requires an extensive waterline shut-down. He added that it would be a significant benefit to the District to have a contractor that we are familiar to rely upon, when our District staff resources are not limited.

After much discussion, it was motioned by Director Hastings, seconded by President Rojas, to authorize the General Manager to enter into an Agreement with Doty Bros. Construction Company for On-Call Water System Contractor Services, Contingent on District Counsel's Approval of the Agreement.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

General Manager's Report:

- Mr. Galindo reported on Main San Gabriel Groundwater Basin condition. There was some discussion amongst the Directors and staff regarding the current state of the basin and the need for basin producers to pursue solutions to declining basin water levels.
- Mr. Galindo expressed his sincere appreciation for District Counsel, Mr. Trinh's work for the District and his guidance and his friendship over the last five years.
- Mr. Galindo also expressed his sincere gratitude to Director Charlie Aguirre for his years of service to the District and for his exemplary leadership over the years. Mr. Galindo stated that he will be missed immensely.

Other Items:

A. Upcoming Events.

- Mrs. Herrera provided an update on the remaining events in 2018. She confirmed with the Directors their plans to attend each of the next few events.

B. Correspondence to the Board of Directors.

- Included in the Board Meeting Agenda Packet.

Attorney's Comments:

- Mr. Trinh stated that his time as District Counsel has been very meaningful and that he appreciates the relationships he has made at the District. He stated that his experience at the District has really helped him develop as an attorney. He added that he is very grateful for his time at the District and thanked all the Directors and staff.

Board Member's Comments:

A. Report on Events Attended.

- President Rojas reported that he attended 2 events; SGVWA – Quarterly Meeting and SCWUA – Doctors of Water & Life Members.
- Vice President Escalera reported that he attended 2 events; SGVWA – Quarterly Meeting and SCWUA – Doctors of Water & Life Members.

- Director Aguirre reported that he attended 1 event; SCWUA – Doctors of Water & Life Members.
- Director Hastings reported that he attended 2 events; SGVWA – Quarterly Meeting and SCWUA – Doctors of Water & Life Members.

B. Other comments.

- Vice President Escalera thanked Mr. Trinh for his service to the District. Mr. Escalera also thanked Director Aguirre for dragging him into politics over twenty years ago. He thanks Mr. Aguirre for his service to the District and for his friendship over years and that he will be missed.
- Director Hastings thanked Mr. Trinh for his service to the District and the community of La Puente. Mr. Hastings also thanked Director Aguirre for his service and he will miss serving with him on the Board.
- Director Hernandez thanked Mr. Trinh for his service to the District and for his expertise and that he will be missed. Mr. Hernandez also thanked Director Aguirre for his service to the District. He stated that he grew up working with Charlie for a long time, starting on the planning commission. He added he will miss serving with him.
- President Rojas thanked Mr. Trinh for his service to the District and for the time they have spent together over the last five years. He stated that he believes that the Board, Staff and Counsel worked like a finely tuned machine, because they all wanted to work together. Mr. Rojas also thanked Director Aguirre for all that he has done for the District and for him. He stated that Charlie has been instrumental in many key accomplishments of District over the years. He added that he will miss serving with Mr. Aguirre.
- Director Aguirre thanked everyone and that he loved working with everyone. He thanked Mr. Escalera for his friendship and that he will really miss serving with him on the Board. He thanked all the Directors and staff for their work and friendship. He added that he will miss everyone.

Future Agenda Items:

No future items.

Adjournment:

With no further business or comment, the meeting was adjourned at 6:32 p.m.

William R. Rojas, President

Greg B. Galindo, Secretary